

NOTIFICATION OF TENDER ADVERT

Bid Number:SASSA: SASSA: 115-23-FAC-MP

Bid Description:The South African Social Security Agency hereby invites proposals from potential service providers for THE APPOINTMENT OF SUPPLIERS FOR THE SUPPLY AND INSTALLATION OF ALTERNATIVE POWER SUPPLY IN VARIOUS OFFICES FOR THE SOUTH AFRICAN SOCIAL SECURITY AGENCY (SASSA) MPUMALANGA REGION.

Name of Institution:South African Social Security Agency

Place where goods, works or services are required:

SASSA Mpumalanga Region Office , 18 Ferreira Street ,Nelspruit, 1200, SASSA House

Date Published: 14 February 2024

Closing Date / Time: 28th February 2024@11:00am

Enquiries:

Contact Person:Mr Dumisani Makhubela

Email: DumisaniM@sassa.gov.za

Telephone number: 013 754 9384

Contact Person:Mr Lethumusa Ngwenya

Email: LethumusaN@sassa.gov.za

Telephone number: 013 754 9498

Where bid documents can be obtained:

Website:<https://etenders.treasury.gov.za/>

<https://sassa.gov.za>

Physical Address:Where bids should be delivered:

Physical Address: SASSA Mpumalanga Region Office , 18 Ferreira Street ,Nespruite, 1200, SASSA House

Briefing Session: compulsory briefing session will be held on:

Date:19 February 2024

Venue : Physical Address: SASSA Mpumalanga Region Office , 18 Ferreira Street ,Nelspruite, 1200, SASSA House .

Time : 10:00



[*paying the right social grant, to the right person,
at the right time and place. NJALO!*]

South African Social Security Agency
Head Office

SASSA House • 18 Ferreira Street
Nelspruit • Private Bag X55662 • Nelspruit. 1200
Tel: +27 12 754 9346 • Fax: 086 656 4166
www.sassa.gov.za

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (SASSA)					
BID NUMBER:	SASSA: 115-23-FAC-MP	CLOSING DATE:	28 February 2023	CLOSING TIME:	11:00 AM
DESCRIPTION	The South African Social Security Agency hereby invites proposals from potential service providers for THE APPOINTMENT OF SUPPLIERS FOR THE SUPPLY AND INSTALLATION OF ALTERNATIVE POWER SUPPLY IN VARIOUS OFFICES FOR THE SOUTH AFRICAN SOCIAL SECURITY AGENCY (SASSA) MPUMALANGA REGION.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
SASSA Mpumalanga Region Office , 18 Ferreira Street ,Nelspruit, 1200, SASSA House					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	MR Ngwenya LM		CONTACT PERSON	MR DD Makhubela	
TELEPHONE NUMBER	013 754 9384		TELEPHONE NUMBER	013 754 9498	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	LethumusaN@sassa.gov.za		E-MAIL ADDRESS	DumisaniM@sassa.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

STANDARD BIDDING DOCUMENT (SBD) 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES / NO
- 2.1.1 If so, furnish particulars of the names, individual Identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

STANDARD BIDDING DOCUMENT (SBD) 4

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

.....

.....

.....

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

.....

.....

.....

.....

3. DECLARATION

I, the undersigned, (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

STANDARD BIDDING DOCUMENT (SBD) 4

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

STANDARD BIDDING DOCUMENT (SBD) 4

investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

**I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS
1, 2 and 3 ABOVE IS CORRECT.**

**I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT
AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM
INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING
ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD
THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level 1 - 2 contributor with at least 51% black women ownership	10	20		
B-BBEE Status Level 3 - 4 contributor with at least 51% women ownership	9	18		
B-BBEE Status Level 1 - 2 contributor with at least 51% black youth or disabled ownership	8	16		
B-BBEE Status Level 1 - 2 contributor	7	14		
B-BBEE Status Level 3 - 8 contributor with at least 51% youth or disabled ownership	5	12		
B-BBEE Status Level 3 - 4 contributor	4	8		
B-BBEE Status Level 5 - 8 contributor	2	4		
Others (Non-Compliant)	0	0		
Note: In the event of a bidder claiming more than one specific goal category, SASSA will allocate points based on specific goal with the highest points.				

Returnable document to claim points	Please tick below for the attached document
1. B-BBEE Certificate	
2. Sworn Affidavit (EME or QSE)	
3. CSD registration number	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....
.....

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp at no cost.

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
 - 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
 - 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
 - 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
 - 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
 - 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
 - 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
 - 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
 - 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
3. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

Description of services, works or goods

Stipulated minimum threshold

Steel and Componets_____100%

4. Does any portion of the services, works or goods offered
Have any imported content?

(Tick applicable box)

YES		NO	
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- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

YES		NO	
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- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....
NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

TERMS OF REFERENCE

**FOR THE APPOINTMENT OF SUPPLIERS FOR THE SUPPLY
AND INSTALLATION OF ALTERNATIVE POWER SUPPLY IN
VARIOUS OFFICES FOR THE SOUTH AFRICAN SOCIAL
SECURITY AGENCY (SASSA) MPUMALANGA REGION**

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**TOR'S FOR THE APPOINTMENT OF SUPPLIERS FOR THE SUPPLY AND INSTALLATION OF
ALTERNATIVE POWER SUPPLY IN VARIOUS OFFICES FOR SASSA MPUMALANGA REGION**

1. SCOPE OF WORK

- 1.1. The scope of work of this tender is to appoint a service provider who will supply and install alternative power supply to various SASSA offices in the Mpumalanga Region.
- 1.2. The solution will include amongst others
 - 1.2.1. Installation of Inverters and Batteries in SASSA Offices as a backup to the normal electricity should there be any load shedding or power failure.
 - 1.2.2. Installation of Solar PV Systems in some SASSA offices
 - 1.2.3. Reconfigure some electrical fittings and wiring in some offices
- 1.3. The services will be rendered in various offices in the following four SASSA districts within Mpumalanga Region. **(Location of Offices - Annexure A.)**
 - 1.3.1. Nkangala District
 - 1.3.1.1. Victor Khanye (Delmas)
 - 1.3.1.2. Verena
 - 1.3.1.3. Tweefontein
 - 1.3.1.4. Siyabuswa
 - 1.3.2. Gert Sibande District
 - 1.3.2.1. Msukaligwa
 - 1.3.2.2. Depaleseng
 - 1.3.2.3. Lekwa
 - 1.3.2.4. Seme
 - 1.3.3. Ehlanzeni District
 - 1.3.3.1. Mbangwane
 - 1.3.3.2. Mgobodzi
 - 1.3.3.3. Schoemansdal
 - 1.3.3.4. Thaba Chweu
 - 1.3.3.5. Umjindi
 - 1.3.4. Bushbuckridge District
 - 1.3.4.1. Hluvukani
 - 1.3.4.2. Maviljan
 - 1.3.4.3. Oakely
 - 1.3.4.4. Thulamahashe

2. KEY ASPECTS/ BID CONDITIONS

Bidders' attention is drawn to the following key aspects of the bid.

- 2.1. This bid will be concluded in terms of the General Conditions of Contract (GCC).
- 2.2. SASSA reserves the right to award to one or more successful bidder/s.
- 2.3. Payments will be made within 30 days upon receipt of a valid tax invoice.
- 2.4. SASSA reserves the right to award the bid in whole or partial.
- 2.5. All items to be priced in **Pricing Schedule (Annexure C)**.
- 2.6. All prices tendered by the bidder for items in this document shall cover all actual costs

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and expenses that may be required in and for the execution of the work described and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the bid document.

- 2.7. Bidders who are VAT vendors must enter all prices entered in this tender document must be exclusive of Value Added Tax (VAT). VAT must be calculated and added to the total value of all the items in the Pricing Schedule as reflected in the Summary. The prices must be added to form a total bid price in the Pricing Schedule (**Annexure C**) which must then be transferred to **SBD 1** and **SBD 3.1**.
- 2.8. The successful bidder/s will be expected to comply with, but not limited to, the following prescripts:
 - 2.8.1. Occupational Health Safety Act: Act No. 85 of 1993.
 - 2.8.2. National Building Regulations
 - 2.8.3. Municipal By-laws and any special requirements of the Local Authority.
 - 2.8.4. Standard Specification for the Electrical Equipment and Installations for Mechanical Services Issue VIII December 1984.
 - 2.8.5. SANS10142-1 Code of practice for the wiring of premises as published in Government Notice No. R.243 of 6 March 2009 or any updated revision of the standard. and
 - 2.8.6. Standard Wiring Regulations, S.A.B.S. 0142
- 2.9. Bidders who are members of any association for Solar Installation that issue GreenCards should provide proof of such membership.

3. SPECIAL CONDITIONS OF CONTRACT

- 3.1. Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a 4 EB class of construction work, are eligible to have their tenders evaluated.
- 3.2. Bidders shall satisfy SASSA that the bidder is registered with the Department of Labour as an Electrical Contractor and or its personnel have recognized electrical qualifications and are registered with the Department of Labour as a professional electrician.
- 3.3. Acceptance of this tender is subject to the condition that both the contracting firm/s and its personnel providing services must be cleared by the appropriate authorities to the level of confidential/ secret/ top secret. Obtaining a positive recommendation is the responsibility of the contracting firm concerned. If the principal contractor appoints a sub-contractor, the same provisions and measures will apply to the sub-contractor. Acceptance of the tender is also subject to the condition that the contractor will implement all such measures as the safe performance of the contract may require.
- 3.4. Bidders are supposed to provide a Company Profile demonstrating capacity including CVs and their recognized electrical qualifications of Key Personnel that will indicate skills, attributes and competencies in all trades.
- 3.5. Bidders are supposed to provide the company experience in terms of the value and

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duration of past and present projects in solar and electrical installations in with supporting documents (completion certificate and or reference letter) **Company Experience (Annexure B.)**

- 3.6. A person awarded a contract in relation to a designated sector, may not subcontract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 3.7. The bidder are supposed to submit proof of a Public Liability Insurance cover to the value of a minimum of R1 million.

4. EVALUATION CRITERIA

The bid will be evaluated in phases as per the table below:

Phase 1	Phase 2	Phase 3	Phase 4
Mandatory Requirements	Administrative Compliance	Functionality	Price and Specific Goals

4.1. PHASE 1 - MANDATORY REQUIREMENTS

The following conditions apply to the bidders, and if any of the conditions are not met, the bid will be disqualified:-

	Mandatory Requirements
4.1.1.	<p>CIDB Registration Certificate/s (for all companies if a joint-venture)</p> <p>Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a 4 EB class of construction work, are eligible to have their tenders evaluated.</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <p>Every member of the joint venture is registered with the CIDB;</p> <p>The lead partner has a contractor grading designation in the 4 EB class of construction work; or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status.</p> <p>The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for 4 EB class of construction work or a value determined in</p>

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	accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.
4.1.2.	The Bidder must submit a valid and certified copy Certificate of Registration with the Department of Labour Department as Electrical Contractor for any category.
4.1.3.	Fully completed Pricing Schedule - Annexure C
4.1.4.	Attendance of a compulsory briefing session.

4.2. PHASE 2 - ADMINISTRATIVE COMPLIANCE

The bidder is required to submit the following administrative compliance documents:

- Proof of registration on the Central Supplier Database (CSD) with National Treasury
- Tax verification PIN and Tax compliant status on CSD
- Fully completed, dated and signed Standard Bidding Document Forms (SBD 1, SBD 3.1, SBD 4, SBD 6.1, SBD 7.1).
- Proof of a Public Liability Insurance.
- Fully completed Declaration Certificate for Local Production and Content (SBD 6.2 and Annexure C). Only locally produced goods or locally manufactured goods meeting minimum threshold for local production and content, will be considered as follows.

Industry/sector/sub-sector	Minimum threshold for local content
Electrical and telecom cables	90%
Solar PV Components:	
• Laminated PV Modules	15%
• Module Frame	65%
• DC Combiner Boxes	65%
• Mounting Structure	90%
• Inverter	40%
Polyvinyl chloride (PVC) pipes	100%

NB: Failure to comply with the above may disqualify the bid.

4.3. PHASE 3 - FUNCTIONALITY

The functionality will be used to test and establish the capability and ability of the bidder to deliver the required service.

- 4.3.1. Experience in Solar Installations and/or Electrical Works
- 4.3.2. Technical Expertise and Competency

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The table below contains details of the evaluation criterion and the weights of each functional component. Criteria below will be evaluated according to the following values:

1 = Poor 2= Average 3= Good 4= Very Good 5= Excellent

Criteria:	Functionality criteria:	Weighting factor:																														
1	<p><u>Experience in Solar Installations and/or Electrical Works</u></p> <ul style="list-style-type: none"> • Points will be awarded for past experience in Solar Installations and/or Electrical Works. • Company experience in terms of the values, years and past projects completed in Annexure B. (Provide copies of referral letter and/or final delivery certificates) <p>1.1 The highest value of completed Solar Installations and/or Electrical project not older than 10 years = 20</p> <table> <tr> <td>R9 000 000 and Above</td><td>=</td><td>5</td></tr> <tr> <td>R7 000 000 to R8 999 999</td><td>=</td><td>4</td></tr> <tr> <td>R5 000 000 to R6 999 999</td><td>=</td><td>3</td></tr> <tr> <td>R3 000 000 to R4 999 999</td><td>=</td><td>2</td></tr> <tr> <td>R1 000 000 to R2 999 999</td><td>=</td><td>1</td></tr> </table> <p>1.2 The number of completed Solar Installations and/or Electrical projects in the last 10 years = 20</p> <table> <tr> <td>10 projects and more</td><td>=</td><td>5</td></tr> <tr> <td>8 to 9 projects</td><td>=</td><td>4</td></tr> <tr> <td>6 to 7 projects</td><td>=</td><td>3</td></tr> <tr> <td>4 to 5 projects</td><td>=</td><td>2</td></tr> <tr> <td>0 to 3 project</td><td>=</td><td>1</td></tr> </table>	R9 000 000 and Above	=	5	R7 000 000 to R8 999 999	=	4	R5 000 000 to R6 999 999	=	3	R3 000 000 to R4 999 999	=	2	R1 000 000 to R2 999 999	=	1	10 projects and more	=	5	8 to 9 projects	=	4	6 to 7 projects	=	3	4 to 5 projects	=	2	0 to 3 project	=	1	40
R9 000 000 and Above	=	5																														
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8 to 9 projects	=	4																														
6 to 7 projects	=	3																														
4 to 5 projects	=	2																														
0 to 3 project	=	1																														
2	<p><u>Technical Expertise and Competency</u></p> <p>The bidder must submit CV's accompanied by copies of their recognized electrical qualifications of key personnel who will be deployed for this contract.</p> <p>3.1 Qualifications</p> <p>Number of key personnel with recognized electrical qualifications. = 30</p> <table> <tr> <td>9 and above</td><td>=</td><td>5</td></tr> <tr> <td>7 to 8 personnel</td><td>=</td><td>4</td></tr> <tr> <td>5 to 6 personnel</td><td>=</td><td>3</td></tr> <tr> <td>3 to 4 personnel</td><td>=</td><td>2</td></tr> <tr> <td>1 to 2 personnel</td><td>=</td><td>1</td></tr> </table>	9 and above	=	5	7 to 8 personnel	=	4	5 to 6 personnel	=	3	3 to 4 personnel	=	2	1 to 2 personnel	=	1	60															
9 and above	=	5																														
7 to 8 personnel	=	4																														
5 to 6 personnel	=	3																														
3 to 4 personnel	=	2																														
1 to 2 personnel	=	1																														

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	3 to 4 personnel = 2	
	1 to 2 personnel = 1	
	3.2 Personnel Experience in the solar installation and or electrical environment	
	Experience of key personnel with recognized electrical qualifications. = 25	
	49 months and above = 5	
	37 to 48 months = 4	
	25 to 36 months = 3	
	13 to 24 months = 2	
	0 -12 months = 1	
	3.3 Membership to an association that issues a PV GreenCard = 5	
	Yes = 5	
	No membership = 1	
	Total	100

NB: Bidders who score less than 70 out of 100 points will be disqualified.

4.4. PHASE 4- PRICE AND SPECIFIC GOALS

Price and Specific Goals will be evaluated and awarded to the highest scoring bidder per district. The bid proposals shall be evaluated in accordance with the 80/20 principle. The evaluation shall be conducted as follows:

	Points
Price	80
Specific Goals	20
Total Points for Price and Specific Goals	100

POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)
--------------------------------------------------------------------	------------------------------------------------------------------------------------------

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B-BBEE Status Level 3 - 4 contributor with at least 51% women ownership	18
B-BBEE Status Level 1 - 2 contributor with at least 51% black youth or disabled ownership	16
B-BBEE Status Level 1 - 2 contributor	14
B-BBEE Status Level 3 - 8 contributor with at least 51% youth or disabled	12
B-BBEE Status Level 3 - 4 contributor	8
B-BBEE Status Level 5 - 8 contributor	4
Others	0

Note: In the event of a bidder claiming more than one specific goal category, SASSA will allocate points based on specific goal with the highest points. The highest points will be confirmed with the BBEE Certificate/Sworn Affidavit submitted by bidder/CIPC, etc.

NB: Failure of a bidder to submit proof or document required in terms of this tender to claim points for Specific Goals with the tender, will be interpreted to mean that the preference points for Specific Goals are not claimed.

5. PRICE NEGOTIATION

The award of the tender may be subjected to price negotiation with the preferred tenderers.

6. BRIEFING SESSION

Compulsory briefing session will be held at the venue and time contained in the Invitation to Tender form.

7. PERIOD OF CONTRACT

The service is expected to be delivered by the 31 March 2024.

8. ENQUIRIES

Enquiries may be directed to:

For Technical enquiries

Mr Dumisani Makhubela
(013) 754 9384
dumisanim@sassa.gov.za

For Administrative enquiries

Mr Lethumusa Ngwenya
(013) 754-9498
LethumusaN@sassa.gov.za

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